

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE MANHATTAN BEACH CITY COUNCIL

Tuesday December 9th, 2025



*The regular monthly meeting was held on Tuesday December 9th, 2025. (due to mayors' absence) The meeting was called to order at 7:00 PM by Mayor Kevin Larson. The following officers were present, Mayor Kevin Larson, City Clerk/Treasurer Marlene Yurek, Council Member Barb Hanson, Council Member Ashley Hanson, Council Member Mike Dozark attended the meeting via Zoom.*

*THE PLEDGE OF ALLEGIANCE WAS RECITED.*

*AGENDA AMENDMENTS: There were no amendments to the agenda. Council Member Mike Dozark made a motion to approve the agenda as printed. Council Member Ashley Hanson seconded the motion. Motion carried.*

*APPROVAL OF THE NOVEMBER 5<sup>th</sup> 2025 MEETING: Council Member Ashlely Hanson made a motion to approve the November 5<sup>th</sup>, 2025, minutes as printed. Council Member Barb Hanson seconded the motion. Motion carried.*

*MAYORS REPORT: Mayor Larson stated he had been in touch with Justin Burslie of Sourcewell regarding the cannabis ordinance and Sourcewell has helped other cities with the ordinance. Mayor Larson stated there would have to be a committee to meet with Sourcewell. After discussion it was decided to let the experts guide the city. Mayor Larson asked for a motion to engage Sourcewell to guide the city with the roles and responsibilities for the cannabis ordinance. Council Member Mike Dozark made a motion to engage Sourcewell for the cannabis ordinance. Clerk/Treasurer Marlene Yurek seconded the motion. Motion carried.*

*The mayor reported he had been in touch with Frandsen Bank and the City accountant regarding moving city funds to a business money market account earning interest.*

*The mayor stated he had a message from the 50 Lakes Clerk regarding the maintenance of Meyer Lake Road. The mayor asked Clerk Marlene Yurek to contact the 50 Lakes Clerk to set up a meeting to discuss the issue.*

**CLERK/TREASURERS REPORT: Supporting Documents Attached:**

*Council Member Mike Dozark asked Council Member Barb Hanson if she had a completion date for finishing the updating of the city records. After discussion she stated that she would be completed by January 31<sup>st</sup>, 2026. Also, discussion on the administrative assistance to the clerk. It was agreed that Council Member Barb Hanson would be on "as needed basis" at \$20.00 per hour. Clerk/Treasurer Marlene Yurek made the motion to pay Council Member Barb Hanson \$500.00 ending January 31<sup>st</sup>, 2026, for completing the city records and \$20.00 per hour for administrative assistance as needed to the clerk. Council Member Mike Dozark seconded the motion. Motion carried.*

*Council Member Ashley Hanson made the motion to approve the claims list as printed including Culligan and the invoice for the labor of the carpet installation. Council Member Barb Hanson seconded the motion. Motion carried.*

*Clerk/Treasurer Marlene Yurek and Council Member Barb Hanson checked the contents of the safe deposit box at Frandsen Bank and brought back the contents to the office. Clerk/Treasurer Marlene Yurek made a motion to discontinue the safe deposit box. Council Member Ashley Hanson seconded the motion. Motion carried.*

*Clerk/Treasurer Marlene Yurek asked the opinion of the Council regarding payment for attending important P & Z meetings. After discussion it was agreed that payment would be made upon asking approval from the council to attend.*

**PLANNING & ZONING REPORT:** *Nothing to report.*

**UNFINISHED BUSINESS:**

*FINAL BUDGET: A motion was made by Council Member Mike Dozark to approve the final budget levy of \$70,000. for the year 2026. Council Member Ashley Hanson seconded the motion. Motion carried.*

*Mayor stated he had been in contact with Frandsen Bank and the accountant regarding the city funds. The fund policy for the city should be between 10 % & 20% above the budget for working capital. After discussion Council Member Ashley Hanson made the motion for Mayor Larson to move forward with moving \$300,000. to a business money market account. Clerk/Treasurer Marlene Yurek seconded the motion. Motion carried.*

*MN SICK LEAVE: After discussion Mayor Larson asked for Council Member Barb Hanson and Clerk/Treasurer Marlene Yurek to do further research on the city being exempt from the MN sick leave.*

*NAME PLATES & BUSINESS CARDS: After discussion Council Member Ashley Hanson made a motion to approve ordering the name plates and business cards. Clerk/Treasurer Marlene Yurek seconded the motion. Motion carried.*

*FEE SCHEDULE: After discussion Council Member Barb Hanson will check with other cities on their fees and report to council at the January 2026 meeting.*

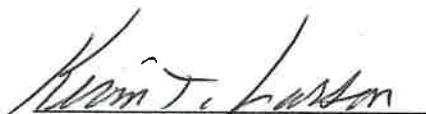
*With no further business the mayor asked for a motion to adjourn the meeting. Council Member Ashley Hanson made a motion to adjourn. Council Member Barb Hanson seconded the motion. Motion carried.*

*The meeting adjourned at 8:05 PM.*

Kevin Larson

Mayor

Date 1-6-26



Marlene Yurek

City Clerk/Treasurer

Date 1-6-26

