

CITY OF MANHATTAN BEACH
PLANNING AND ZONING COMMISSION MINUTES
July 17, 2018

1. Call to Order

Johnson called the meeting to order at 6:35 p.m.

2. Roll Call

Planning Commission: Mark Johnson, Tom Yurek, and Isaac Wannebo

Absent: Travis Kent

City Staff: None

Council Liaison: Paul Allen

Zoning Administrator: Darrin Welle

Public: None

3. Additions or Deletions to the Agenda

Motion by Wannebo to add secretary deputy appointment, staff report, and tree removal to the agenda, seconded by Yurek, unanimously approved.

Motion by Wannebo to approve the agenda, seconded by Yurek, unanimously approved.

4. Approval of Minutes

Motion by Yurek to approve the minutes from June, seconded by Wannebo, unanimously approved.

5. Open Forum

No members of the public spoke

6. Public Hearings

None

7. Planning and Zoning Administrator's Report

Welle presented that he received a call that the lot split application that was presented last month will be withdrawing the application. Welle stated that he will wait to get that in writing before the file it closed.

8. Old Business

By-laws: The proposed by-laws for the planning commission was discussed. The commission discussed the minutes and how they will be kept.

Motion by Wannebo to send the proposed by-laws to the city attorney to create a resolution for the city council to review, seconded by Yurek, unanimously approved.

SSTS Ordinance: Welle presented the SSTS ordinance with a small update. The PCA has reviewed and approved the ordinance at this time. The update was to add interim use

permits and meets and bounds subdivisions to the section requiring compliance inspections. This was done because the county language did not include them.

Motion by Wannebo to approve the language updates and have a public hearing in August on the ordinance, seconded by Yurek, unanimously approved.

9. New Business

Deputy Secretary: Ralph Iverson has resigned from the Planning Commission. Discussion was held to appoint a deputy secretary to take minutes.

Motion by Wannebo to appoint the zoning administrator as the deputy secretary, seconded by Yurek, unanimously approved.

Tree removal: Discussion was held on dead or diseased tree removal. The land use ordinance was reviewed and it was found that there was nothing that would require anyone to remove a dead tree.

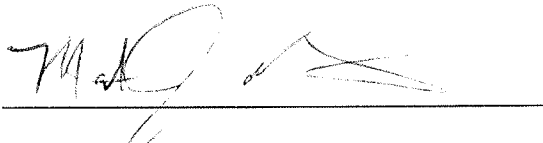
10. Adjournment

Motion by Yurek, seconded by Wannebo, to adjourn the meeting at 7:37 pm. Motion passed unanimously.

Respectfully submitted,

Darrin Welle
Zoning Administrator

Approved:



Board Chair

8/21/18
Date