

DRAFT

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE MANHATTAN BEACH CITY COUNCIL
May 7th, 2019

The regular monthly meeting of Manhattan Beach City Council was held on Tuesday May 7th, 2019 in the City Hall at 7pm. The following officers were present: Paul Allen-Mayor; Janis Allen and Barb Hanson-Wannebo-Council Members; Amy Wannebo-Clerk-Treasurer; and approximately three residents. Council Member Betty Worts was absent.

The Pledge of Allegiance was recited.

Agenda Amendments: Mayor Allen asked if there were any amendments to the agenda. There were none. **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo to approve the agenda as printed. Motion carried.**

Approval of April Meeting Minutes: **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo to approve the minutes as printed. Motion Carried.**

Clerk-Treasurer's Report: Supporting documents attached. Clerk-Treasurer Wannebo asked if there were any questions. Council Member Hanson-Wannebo asked that the bill from Hanson Property Services for snow plowing be included in the claims. Mayor Allen said that the Crosslake Lutheran Youth Group did the ditch cleanup for the City of Manhattan Beach. **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo pay the claims as listed including Crow Wing Power and Hanson Property Service in the amount of \$108.00 under check number 3272. Motion carried.**

Check numbers 3262 through 3272 have been paid for a total amount of \$2,157.86.

Communications: None.

Planning & Zoning Report: Mayor Allen said that the City did not receive a planning and zoning report from Darrin Welle this month.

OPEN FORUM:

Unfinished Business:

Meyer Lake Road Minimum Maintenance Removal: Mayor Allen stated that he drafted a resolution for the City Attorney to review and that Stonemark provided the legal descriptions for that resolution. Mayor Allen read the resolution aloud-attached. Mayor Allen said that he drove down Meyer Lake Road and observed that it was in bad shape, he asked Clerk Treasurer Wannebo to contact Wannebo Excavating to have them grade the road. Mayor Allen told the Council that Meyer Lake Road will need some class five as well. **A motion was made by Council Member Hanson-Wannebo and seconded by Council Member Allen to adopt Resolution No. 05-19. Motion carried.**

DRAFT

OPEN FORUM:

New Business:

Adjournment: A motion was made by Council Member Hanson-Wannebo and seconded by Council Member Allen to adjourn the meeting. Motion carried.

Meeting was adjourned at 7:22pm.

Clerk-Treasurer Amy Wannebo

Mayor/Council Member

For the Period: 4/7/2019 To 5/7/2019

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$302,555.49	\$0.00	\$1,666.86	\$300,888.63	\$0.00	\$1,473.86	\$302,362.49
Road and Bridge	\$5,408.42	\$0.00	\$400.00	\$5,008.42	\$0.00	\$400.00	\$5,408.42
Tax Increment Financing Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building Fund	\$13,004.46	\$0.00	\$0.00	\$13,004.46	\$0.00	\$0.00	\$13,004.46
Total	\$320,968.37	\$0.00	\$2,066.86	\$318,901.51	\$0.00	\$1,873.86	\$320,775.37


 Barbara A Hanson-Wannebo
 City Council/Town Board
 Date: 5-7-19

Elizabeth Worts
 City Council/Town Board
 Date: 5.7.19

Janis A Allen
 City Council/Town Board
 Date: 5.7.19

Date Range : 3/2/2019 To 4/2/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/02/2019	Hanson Property Services LLC	snow plowing march	3260	\$108.00	201-43125-106-	Ice and Snow Removal	\$108.00

Total For Selected Claims

\$108.00

\$108.00

Barbara A Hanson-Wannebo
 Barbara A Hanson-Wannebo
 City Council/Town Board
 Date 5-2-19

Elizabeth Worts
 Elizabeth Worts
 City Council/Town Board
 Date 5-7-19

Janis A Allen
 Janis A Allen
 City Council/Town Board

Date Range : 3/9/2019 To 4/9/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
4/09/2019	Crow Wing Power	March 2019 service	3261	\$193.00	100-41940-381-	General Government Buildings and Plant	\$193.00

Total For Selected Claims

\$193.00

\$193.00

Barbara A Hanson-Wannebo
 Barbara A Hanson-Wannebo
 City Council/Town Board
 Date 5-7-19

Janis A Allen
 Elizabeth Worts
 City Council/Town Board
 Date 5.7.19
 Janis A Allen
 City Council/Town Board

Date Range : 4/2/2019 To 5/2/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/02/2019	Visa Community Card-Cardmember Serv	stamps	3262	\$55.00	100-41001-322-	General Government	\$55.00

Total For Selected Claims \$55.00 \$55.00

Barbara A Hanson-Wannebo
 Barbara A Hanson-Wannebo
 City Council/Town Board
 Date *5-9-19*

Elizabeth Worts
 Elizabeth Worts
 City Council/Town Board
 Date *5.7.19*

Janis A Allen
 Janis A Allen
 City Council/Town Board

Date Range : 4/7/2019 To 5/7/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/07/2019	Crosslake Communications	May 2019 internet	3263	\$72.13	100-41940-321-	General Government Buildings and Plant	\$72.13
05/07/2019	Ryan, Brucker & Kalis, Ltd	legal services from 2/1/19-5/1/19	3264	\$443.50	100-41610-304-	City/Town Attorney	\$443.50
05/07/2019	The Office Shop	contract	3265	\$17.74	100-41001-202-	General Government	\$17.74
05/07/2019	Crow Wing County- Land Services	2019 Property Taxes	3266	\$15.00	100-41001-301-	General Government	\$15.00
05/07/2019	Adam's Pest Control, INC. -Nisswa	4/26/19 semi-annual service for pest control spider & general inscet	3267	\$106.30	100-41940-401-	General Government Buildings and Plant	\$106.30
05/07/2019	Crosslake Lutheran Youth Group	Donation Ditch Clean Up	3268	\$400.00	201-43122-224-	Unpaved Streets	\$400.00
05/07/2019	Evergreen Electrical Contractors In	wiring for service call & new thermostat	3269	\$187.00	100-41940-401-	General Government Buildings and Plant	\$187.00

Total For Selected Claims

\$1,241.67

\$1,241.67

Date Range : 4/7/2019 To 5/7/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Barbara A Hanson-Wannebo					5-7-19	
	Elizabeth Worts						
	Janis R Allen					5-7-19	

For the payroll period ending: 05/07/2019

Account #	Employee #	Employee Name	Amount
100-41425-101	100-41425-101	Wannebo, Amy	577.19
100-41425-101			577.19
Account Total			577.19
Unallocated (Due to rounding)			\$0.00
Total For Period			\$577.19


Barbara A Hanson-Wannebo
 City Council/Town Board
 Date: 5-7-19

Elizabeth Worts
 City Council/Town Board
 Date: 5-7-19


Janis A Allen
 City Council/Town Board
 Date: 5-7-19

Date Range: 4/7/2019 To 5/7/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/07/2019	Hanson Property Services LLC	snow plowing 4/11/19	3272	\$108.00	201-43125-106-	Ice and Snow Removal	\$108.00
Total For Selected Claims							\$108.00


 Barbara A Hanson-Wannebo
 City Council/Town Board
 Date: 5-7-19

Elizabeth Worts
 City Council/Town Board
 Date: _____


 Janis A Allen
 City Council/Town Board
 Date: 5.7.19

RESOLUTION NO. 05-19

**A RESOLUTION TO REMOVE MINIMUM MAINTENANCE
DESIGNATION FROM MEYER LAKE ROAD**

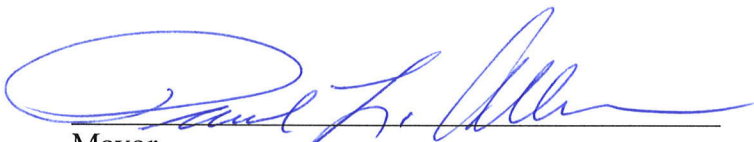
WHEREAS, Meyer Lake Road is legally described as the north 33.00 feet of the west 250.0 feet of the Northwest Quarter, Section 32, Township 138, Range 27 West, and that part of the north 33 feet of the Northwest Quarter of the Northwest Quarter, Section 32 Township 138 North, Range 27 West and the north 33.00 feet of the Northwest Quarter of the Northwest Quarter, Section 32, Township 138 North, Range 27 West, Crow Wing County, Minnesota. Meyer Lake Road is a public road; and

WHEREAS, in accordance with Minn. Stat. 160.095 and an information memo from the League of Minnesota Cities dated June 4, 2018 stating that Cities have no clear authority to designate streets as minimum maintenance roads.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, MINNESOTA AS FOLLOWS:

1. The Manhattan Beach City Council hereby approves of the removal of the designation of minimum maintenance road from the Meyer Lake Road.

Passed and adopted by the City Council of the City of Manhattan Beach, Minnesota this 7th day of May, 2019.



Mayor

Attest:



City Clerk