

DRAFT

Manhattan Beach City Council Meeting.

February 5th. 2013

Meeting was called to order by Mayor Allen @ 7:10 pm.

Members present were, Mayor Paul Allen, Clerk/Treasurer Barb Hanson/Wannebo,
Council members: Janis Allen and Clyde Brodt.

The Pledge of Allegiance was recited.

Mayor Allen asked that the Agenda be amended to include,
New Business: Bank of North Dakota/Safekeeping of pledged securities.
Letters to the Council from Kevin Larson, Peg Boots and Doug Wannebo.
City Lap Top Computer.
Training Sessions/LMC Safety & Loss prevention.
Manhattan Beach Roots written by Larry Wannebo.
Janis made the motion to accept the amendments, Clyde seconded. The motion carried.

Janis made the motion to approve the minutes of the last two meetings, Jan.2, 2013 and
Jan. 11, 2013 Clyde seconded. The motion carried.

Treasurer's Report:

Claims and Receipt List's are attached.

Barb gave the Council members a copy of January's Claims & Receipts List generated by
the City Accounting program to show January's Claims and Receipts had been entered
into the program. She also gave copies of the February Claims & Receipts list along with
the bank statement showing the accounts do reconcile for the end of Dec. 2012 and Jan.
2013. Barb asked if anyone had any questions about the Claims or Receipt List. Mayor
Allen did ask if Crosslake Communication had been charging us to put information on
the web site, Barb stated that they had not charged anything yet.

Janis made the motion to approve the Claims List including Crow Wing Power, Clyde
seconded. The motion carried.

Open Forum

Planning & Zoning:

Mayor Allen spoke with LouAnn and she told him there was nothing new to report at this
time and that the Planning & Zoning Commission would meet next to review public
comments from the Public Hearing. He also stated that he had not yet seen an Agenda for
the next meeting.

Unfinished Business:

No unfinished business at this time.

Open Forum

New Business:

Letter of Interest/Bolton & Menk, Inc.: Mayor Allen received an e mail from Derek Anderson of Bolton & Menk regarding interest in working with the City on Engineering and Surveying issues the City may have and a 2013 fee schedule. The agreement states that they would provide engineering services to the City of Manhattan Beach on an as needed basis. The two primary contacts for the City will be Bryan Drown a project engineer @ \$90.00/hr. and Derek Anderson @ \$130.00/hr. Janis made the motion to accept the agreement, Clyde seconded. The motion carried.

Larry Wannebo asked that the three items listed be discussed by the City Council and be put into the minutes of this meeting. They have been included with the approved minutes.

1.) Posting of Manhattan Beach City financials on the City web site. Mayor Allen stated that he had checked with the City of Crosslake and Fifty Lakes and they do not put monthly financial reports on the web sites. Mayor Allen stated that he did not think it was a good idea that the information be out there, it could be setting the City up for more problems. Council members agreed not to post the information on the web site. Barb made the motion to not post the monthly City financial reports on the City web site, Clyde seconded. The motion carried.

2.) Posting of Planning & Zoning Agenda's and Minutes on the City web site.

Janis stated that she agreed with Larry and that the minutes should be posted on the web site. Larry stated that the only years posted are 2007 and 2008. Janis said she would check with the LMC to see how long the minutes should be posted for. Mayor Allen stated that e mails had been received and that Peg Boots requested hers be read and included in the minutes of the meeting. (This e mail is included in the approved minutes of the meeting.) Mayor Allen read the e mails. Peg Boots stated that she didn't think that the web site had enough information on it and agreed with Larry Wannebo's suggestions, including the on going training for Planning & Zoning members. An e mail from Doug Wannebo was also read and he stated that he also agreed with Larry Wannebo, including the on going training for the Planning & Zoning members. Kevin Larson also e mailed and stated he also agreed with Larry's suggestions. He would also like to see the Planning & Zoning members receive on going training. (This e mail is included with the approved minutes of the meeting.) Mayor Allen asked for a motion on item number two. Janis made the motion to post any Planning & Zoning meeting minutes from 2009 to present on the web site. Clyde seconded. Mayor Allen suggested that the motion should include, if any Agendas are available that they be included. Janis rescinded her first motion and Clyde rescinded his. Janis made a new motion that the Planning & Zoning meeting minutes from 2009 to the present that the Clerk receives be posted to the web site included any Agendas that may be available. Clyde seconded. The motion carried.

3.) On going training for the Planning & Zoning members. Janis stated that Larry had sent a link to a web site for training for the Planning & Zoning members that was on line and could be done on their time. Costing \$95.00 a year. Mayor Allen read a statement from the LMC about P & Z training and the LMC does have two major sources available to members at no cost, they are Government Training Services and American Planning Association. Mayor Allen stated that the Council could not make the P&Z members do it but the City could provide them with the information and training they need. Janis stated that she liked the idea of asking the LMC to provide training here and also informing the members of any webinars available. The Mayor Asked that if the City Council and Planning & Zoning members are in the same vehicle going to a training seminar would be considered an open law meeting violation, he would like to check with the City Attorney. He also stated that the web site he had for the webinars was plannersweb.com for the online training at the cost of \$95.00 for ten users. Janis made the motion to provide Planning & Zoning with on going training and any information on webinars and LMC meetings the City received she also included the webinar program at \$95.00 and any other education that should come up. Barb seconded. The motion carried.

Bank of North Dakota/ Safekeeping of Pledged Securities. Mayor Allen was contacted by the Bank of North Dakota (Frandsen Bank & Trust) about an agreement for the safe keeping of pledged securities; this is a government regulation to have an agreement to have public funds protected. Barb made the motion to sign the agreement, Clyde seconded. The motion carried.

City Lap Top: Mayor Allen read a letter from Paul Davis from Crosslake Communications stating that the City Lap Top was eight years old and no longer capable of doing what the City needed it to do and that he advised the City Council to purchase a new one, and to budget about \$1550.00 for it. Janis agreed that the City did need to purchase a new lap top. Barb explained the importance of having a new lap top, one that could handle recording programs and software. Janis made the motion that the City purchases a new lap top, Clyde seconded. The motion carried.

Training Session/LMC Safety & Loss Prevention: Mayor Allen spoke about a training session offered by the LMC on safety and loss prevention. The training is offered in St. Cloud on April 23rd. 2013 at a cost of \$20.00 per person. Mayor Allen would like anyone on the Council or the P&Z members to attend if possible. The Mayor would like to talk with the City Attorney about violating the open meeting law if we where to ride together. Mayor Allen asked that the City pay for the training. Janis made the motion that any Council member or P&Z member attending the training session offered by LMC be paid for by the City and mileage be reimbursed. Clyde seconded. The motion carried.

Manhattan Beach Roots: Larry Wannebo volunteered to write a short story to go on the back of the old plat map that was being framed explaining the red line on the map. He gave the Council copies of a story he wrote about the history of Manhattan Beach, a few questions came up about dates and the title. Larry mentioned putting the story on the City web site and approving it by resolution. Mayor Allen wanted to ask the City Attorney

about a disclaimer for the story as it is an account of history by a few persons. Larry Wannebo will check some dates and redo the story for the next council meeting.

Open Forum

Clyde made the motion to adjourn the meeting, Janis seconded. The motion carried. The meeting was adjourned at 9:10 pm.

Barb Hanson/Wannebo
Clerk/treasurer

Council Member/Mayor